



Meeting Minutes

Date: Tuesday Jan. 12, 2010

Location: Pilot Butte School Library

1. **Call to Order**
2. **Agenda**
3. **Adoption of minutes from Oct. 13, 2009**
4. **Administrator's Report**
5. **Treasurer's Update**
 - 5.1. No new transactions.
6. **Old Business**
 - 6.1. *To do*
 - 6.1.1. Bus funding – *not required.*
 - 6.1.2. Grade 8 farewells – *we will continue to support discuss at future meeting.*
 - 6.1.3. Staff Appreciation / Farewell – *will continue to support.*
 - 6.1.4. Support the Community Association with an after school pilot project. – *pending Peggy.*
 - 6.2. Goal Ideas...*Decision time!*
 - 6.2.1. Guest readers – local celebrities, parents or grandparent? Main goal would be to find people (K – 5?). Friday program, ½ hr reading, 1 month program? Right after lunch would be the best during the day. Teachers could provide the reading material with the option of bring age appropriate material. – *To try out for DEAR program.*
 - 6.2.2. Author visits – *good idea (Corey to talk with librarian to get ideas, pricing, etc...)?*
 - 6.2.3. DEAR program – Feb 10

Send an invitation for guest readers. Corey to check on how many (11) and when.

We will contribute to the milk (Betty) and cookies (Betty) & granola bars.
 - 6.2.4. Attempt to target literacy goals for the older students? Technological literacy / multimedia involved to spark interest. Clue 39 books somehow incorporate into school – *2 sets at the school, check on costs to compare against an author visit to keep an interest in reading (targeted for older boys) - Laurie.*

Corey to check on pricing with Scholastics and suggest to tech class to try to spark and interest



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7. New Business

7.1. Pat Moonie

- 7.1.1. Invitation to annual meeting
- 7.1.2. Goals of SCC, ideas and feedback for recruitment
- 7.1.3. Letters continuously sent out to the community.
- 7.1.4. Door is open for questions or comments.
- 7.1.5. Healthy mandate in schools – PBS has been doing a good job with providing healthy snacks.

8. Next Meeting date – Wednesday Feb. 9, 2010 at 6:00 p.m.

9. Adjournment

**Administrator's Report
to the
Pilot Butte School Community Council
January 12, 2010**

I. School Information

Past Events:

- Thursday December 3 we hosted Hoja for all our students.
- Tuesday December 8 Pilot Butte School hosted the Winter Band Concert.
- On December 14 we completed our last PBIS training session. Office staff had training on the new SWIS (School Wide Information System) data system.
- H1N1 School Plan has worked very well; our absentee rate has remained normal for some time now, we continue to use PVSD guidelines with regards to regular cleaning and hand washing.
- Our Christmas Event was held on Wednesday December 16 @ 1 pm and 7 pm respectively. We had a great turn out and several compliments on the performance.
- Our School hosted a school wide pancake breakfast with invited Community and PVSD guests. The breakfast was on the last student day Tuesday December 22. After breakfast we had a short school wide assembly and three movies for students to watch. All teaching staff participated in team meetings while Administration and EA's managed the students in their movies. It was a great morning and we are excited about doing the breakfast again next year.
- On Thursday January 2 we hosted the RCMP and some of the Regina Pats hockey players in Project First Goal – Big Thank you to Mr. MacCallum for organizing this presentation on Drug Awareness for our Gr 6 to 8 students.

Up-Coming Events:

- SLC Spirit Week January 11-15.
- Jr. Boys and Girls Basketball teams host games here on Thursday January 14th and 28th. Then again on February 4th and 25th.
- Going for Gold Reading Challenge, over the next four weeks our students will read at home a record it in a reading log.
- School Bus Safety Presentations for our grade K-4 students will occur on Tuesday January 19th.
- Friday January 22 is our Playground Leadership Program (PLP) training session for grade 6 students.
- School Assembly is Friday January 22 at 2:30 pm.

- January 27th is Books for Breakfast – starts at 7:30 am – 8:45 am
- MacKenzie Outreach Program will be from January 26 – 28, this is an Art Exhibit for all K-8 students.
- Monday February 1 is a non – student day. Our staff will have a school based staff Meeting and professional development in the morning and teacher preparation in the afternoon.
- Tuesday February 2 is grade 8 Puppy Love Presentation.
- Wednesday February 3 is a primary student Bullying presentation for girls.
- February 8-12 is Staff Appreciation Week.
- Tuesday February 9 is our Science Fair.
- Wednesday February 10 is the PVSD DEAR Time to Read Day.
- Gr. 6 - 8 school dance is Thursday February 11.
- Friday February 12 is our grade 6-8 Ski Trip to Mission Ridge.

II. School Success:

Facilities Needs Assessment (FNA): We submitted our FNA for improvements to our school for summer work to be completed. This is an annual report that addresses needs to our facility; we will get information back in spring as to our summer improvements.

Emergency Response Review: Our school has completed a restructure of our overall school wide safety and we have just completed our individual emergency action plans, to address allergies and epi-pens. We are now reviewing our school day security plan.

Learning Improvement Plan (LIP) – school goals IDR (internal diagnostic rubric) test have been completed by our staff on reading comprehension. We will complete another IDR in May to track our progress with regards to reading comprehension.

Response To Intervention (RTI) – Our school has completed its restructure of how we respond to students both behaviorally and academically. We have a three tiered system of response to help support all students in our building. Our team is now putting together a package that explains how our RTI works and what programs our school supports. More information will come on this in the future.

Positive Behavior Intervention and Supports (PBIS) – staff training in a school wide system of response to intervention with regards to behavior, our staff has had training on the System Wide Information System (SWIS). This will enable us to better track our discipline cycle throughout the school year. This will enable us to better plan. We will also be starting a new program called the BEAR PAW Reward Program. Students will have the opportunity to receive a Bear Paw that they can fill their name in and drop it in the bucket and we will draw for prizes at our school assemblies. The only way a student can get a Bear Paw is by demonstrating one of our school values, and a staff member can reward them. Our hopes are that at the end of the year, we will draw for one grand prize and place all the Bear Paws in one big drum.

Playground Leadership Program (PLP) – this is a new program to our school and it allows grade 6 students to receive training on how to teach playground games to k-3 students on the playground. We have had several grade 6 students show an interest in this program and Peggy Chorney will be training the students on Friday January 22.

III. Extra Curricular:

- Basketball season has started and we play our first games this Thursday as we host White City School. We want to thank the following individuals for coaching:
 - Thanks to Val Muma for coaching the Pee Wee Girls Team.
 - Thanks to Danyelle Watson for coaching the Pee Wee Boys Team.
 - Thanks to Tom MacCallum and Corey Terry for coaching the Jr. Boys Team.
 - Thanks to Adam Dodge and Corey Terry for coaching the Jr. Girls Volleyball Team.
- SLC has planned several spirit days throughout the school year. This past week has been a spirit week.

IV. School Goals Planning 2009/2010

Our school is looking for support of our comprehension and/or problem solving goal. Any support in the area of Reading would benefit greatly. We would appreciate any help on the PVSD DEAR initiative on Wednesday February 10th.

Staff suggestions are:

- purchase guided reading materials
- purchase novel sets for new curriculum
- guest readers
- author visits

V. Staffing

We have hired two new people for positions at our school. Cindy Reiger is our new LPN and we have hired Norie McAvena as a new EA at our school. Both Norie and Cindy come with years of experience and extensive training in their respective areas. We are very pleased to have them join our school team.